

Rose Hill Manor Park Rental Agreement

You, the renter, will be responsible for:

- Reading and adhering to Rose Hill Manor Park “*Park Rental Rules and Procedures*”
- Leaving rental areas in the same or better condition than found
- Damages to property resulting from use
- Rule violations or acts committed by you or your guests while on park grounds. Members of your party involved in unacceptable behavior will be asked to leave immediately, or the rental will be terminated.

I have read and fully understand the above agreement as it relates to my rental of the Rose Hill Manor Park grounds. I agree to abide by said agreement and accept full responsibility to assure that my group and I comply.

I acknowledge that I have read, understand, and agree on behalf of the licensee to be bound by this permit/license and the terms and conditions contained herein and attached hereto, and hereby warrants and represents that he/she executes this permit/license on behalf of the licensee and has sufficient power, authority and capacity to bind the licensee with his/her acknowledgement. Furthermore I acknowledge by agreeing to this licensee that I assume responsibility for providing adequate supervision, facility cleanliness and general order while using the facility and that any damage and/or destruction of the above named property(s) will result in repair and/or replacement fees billed directly to me. The Frederick County Division of Parks and Recreation reserves the right to exclude any group from future rentals of Division facilities based on violation of any of the above rules.

Facilities will be inspected by FCDPR daily before and after each reserved use. Violation of any of the facility rules and regulations could result in a minimum \$25 charge or cost of additional maintenance, whichever is greater.

Signature of the Renter _____ Today's Date _____

Printed Name of Renter _____

Date of Rental _____ Start Time _____ End Time _____

(04/26/10)

Rose Hill Manor Park Rental Rules and Procedures

Alcohol

- An alcohol permit must be obtained for any consumption of alcohol.
- Permit holder must be 21 years of age.
- Alcohol use, without permit, will result in a possible citation.

Cancellations

- The Frederick County Division of Parks and Recreation reserves the right to cancel reservations due to extreme weather conditions that might cause damage to the facilities.

Capacity

- Rose Hill Manor Park will accommodate up to 150 people per reservation.

Dumpsters

- If a dumpster is required, the specified location for placement is at the front slab of Bank barn #16

Emergencies

- In case of emergencies please follow the procedures posted on the bulletin board outside of manor.

Lost and Found

- The Division is not responsible for any personal property left in the nature center or on park grounds. You may call 301-600-2743 to inquire about lost items.

Parking

- Renters are responsible for the additional rental of a parking area for their group.
- Groups may rent the west field for \$300.00 (R)/\$450.00 (NR) for parking.
- Groups may rent half of the east field, at an adjusted rate of \$225.00 (R)/\$412.50 (NR)
- Use of Governor Thomas Johnson High School parking lot is prohibited, unless prior arrangements are made through the school.

Portable Toilets

- It is suggested that you rent portable toilet facilities if you have groups of 100 or more. Group would be responsible for any additional portable toilets. Parks & Recreation has 2 portable toilets for use, but group will be required to pay "pumping" fees.

Recycling

- Events at this facility serving food or drink AND expecting 200 or more persons in attendance must comply with State of Maryland Special Event Recycling legislation.

For more information, please visit

www.FrederickCountyMD.gov/EventRecycling.

Rental/Personal Items

- All rented/personal items may be delivered to the rental area no earlier than the day prior to the event. (Example: Rented day is Sat. Items may be set up on Fri.)
- All rented/personal items must be removed no later than one day following the reserved date. (Rental is Sat. Items to be removed Sun.)
- All rented items remaining on premises past removal date will incur the additional daily rental fees for the impacted area.

Tents

- Tents up to a maximum of 1000 sq. ft. are permitted on the property.
- Renter must provide tent information (size, provider, set-up and removal times) prior to the reserved date.